

THE BARMER CENTRAL CO-OPERATIVE BANK LTD.

HEAD OFFICE, MAHAVEER NAGAR,

BARMER, 02982-220345, 220461

**Quotations for Annual Maintenance Contract (AMC)
for Uninterrupted Power Systems (UPS)**



Opening Date of submission of Tender: 17.03.2023

Closing Date of Submission of Tender: 23.03.2023 (up to 04.00 pm)

Tender will be opened on 24.03.2023 at 11.00 pm at Bank's Head office, Barmer



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Notice Quotations For AMC

Reference No. BCCB/Store/2022-23/01

Dated-

Name and Address of procuring entity	The Barmer Central Cooperative Bank Ltd. Head office Mahaveer Nagar Barmer,344001
Name and address of Procurement Officer	Managing Director The Barmer Central Cooperative Bank Ltd. Head office Mahaveer Nagar Barmer,344001
Subject matter of procurement	Quotations for Annual Maintenance Contract (AMC) for Uninterrupted Power Systems (UPS)
Bid procedure	Single Stage Two Part Open Competitive Bidding: Technical Bid & Financial Bid
Bid evaluation criteria (Selection method)	Technically Qualified bidder shall be selected on Lowest Cost Based Selection (LCBS) i.e. L1 bidder.
Website for downloading Bid Document, Corrigendum's Addendums etc.	https://www.ccbBarmer.com/ , https://sppp.rajasthan.gov.in/ ,
Quotations Fee	Rs. 500 in Cash or as Demand Draft in favour of Managing Director The Barmer Central Co-operative Bank Ltd. Barmer payable at Barmer
Estimated Procurement Cost	Rs. 2.70 Lakhs (With GST)
Submission of Earnest Money Deposit (EMD)	EMD - Rs.20,000.00/- DD/PO/ NEFT/RTGS in favour of Managing Director The Barmer Central Co-operative Bank Ltd. Barmer payable at Barmer <u>The RTGS/NEFT account details of the bank is as under:-</u> Account Name: The Barmer Central Co-operative Bank Ltd. Account No. : 91242140999 Branch: Head Office IFSC Code: RSCB0014099 Scanned copy of the demand draft or RTGS/NEFT UTR receipt has to be submitted along with the technical bid.


Managing Director
BCCB Barmer



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PROJECT PROFILE & BACKGROUND INFORMATION

Office of THE BARMER CENTRAL COOPERATIVE BANK, Barmer herewith invites Quotations from registered vendors/companies/firms who are competent and experienced with sound technical and financial capabilities for taking up the work of Annual Maintenance Contract (AMC) for Uninterrupted Power Systems (UPS) installed at the head office and branches of the Barmer central cooperative bank in Barmer district.

Two sealed separate envelop for Technical and Financial bid should be put in one envelop with Technical Bid super subscribing "Annual Maintenance Contract (AMC) for Uninterrupted Power Systems (UPS)" and Financial Bid super subscribing "Financial BID comprehensive Annual Maintenance Contract (AMC) for Uninterrupted Power Systems (UPS)" shall be submitted at the given address before 4:00 P.M on 23/03/2023 with covering envelope addressed to :The Barmer central cooperative bank Ltd., Head office Mahaveer Nagar Barmer 344001.

- *The Quotations are requested to carefully study whole tender document with all the terms and conditions and scope of work mentioned in the tender document before quoting their rates.*
- *Firm officials can remain present in the office at the time of opening of Quotations document.*
- *The Quotations must be strictly in accordance with the terms and conditions with specifications as laid out in the tender.*



SCOPE OF WORK

Work covered in this Quotations document shall generally be as detailed herein-below. However, contractor shall be responsible to complete the work in all respects and in doing so provide/supply all facilities which may not be covered explicitly herein below but nevertheless are required to complete the work envisaged with the exception of only such items as have been specifically excluded from contractor's scope.

The Comprehensive Annual Maintenance Contract (AMC) for Uninterrupted Power Systems (UPS) installed in **The Barmer Central Cooperative Bank Ltd. and its branches & ATM's** operational in Barmer district having its head office situated at **Head office Mahaveer Nagar Barmer 344001** Comprehensive Annual Maintenance Contract (AMC) for Uninterrupted Power Systems (UPS).

Branches of the bank are as follows:

S.NO.	NAME Of The Branch	S. NO.	NAME of the Branch
1	Krishi upaj mandi, BARMER	14	Batadu, Teh- Baytu
2	VNC, BARMER	15	PATODI, Teh-Pachpadra
3	Station road, Barmer	16	SINDHARI
4	Laxmi bazaar, barmer	17	NOKHRA
5	Baytu	18	GUDAMALANI
6	Balotra-I	19	DHORIMNA
7	Balotra-II	20	SEDWA, Teh- Chohtan
8	JASOL	21	CHOHTAN
9	KALYANPUR	22	RAMSAR, Teh- chohtan
10	SAMDARI	23	GADRA ROAD
11	SIWANA	24	SHEO
12	PADRU	25	Sawau Padam Singh
13	Gida, Teh- baytu	26	Head office, Mahaveer Nagar, Barmer

Sr. No.	NAME Of The ATM Branch	Sr. No.	NAME Of The ATM Branch
1	SINDHRI CHORAHA BARMER	9	GUDAMALANI
2	RLY STN BALOTRA II	10	SINDHARI
3	KALAYANPUR	11	NOKHDA
4	JASOL	12	PATODI
5	SAMDARI	13	CHOUHTAN
6	SIWANA	14	SAWAU PADAM SINGH
7	PADRU	15	SHEO
8	DHORIMANA	16	SEDWA

Out of 26 Location in Barmer of 25 branches 1 Head office in Barmer & 16 ATM Rooms, 4 are in Barmer and remaining 21 branches are in Barmer District

At present, there are 43 numbers of Uninterrupted Power Systems (UPS)



Terms and Condition

1. **The Comprehensive AMC is on "as is where is basis" will include**
 - A. Maintenance of Uninterrupted Power Systems (UPS). This will include repairs, replacement of defective components with the new one to ensure trouble free and efficient service of equipment during the contract period. Any problem arising due to hardware defect, will be covered in the maintenance.
 - B. Preventive maintenance of all items. For example, dust removal, cleaning, etc.
 - C. The rates quoted will remain in force for the full period of contract. No demand for revision of rate on any account shall be entertained during the contract period.
 - D. The firm/company should be in existence for over 3 years. **Average Annual Turnover during last three financial years i.e. from FY 2019-20, 2020-21 & 2021-22 should be at least 10 lakhs or more.**
 - E. The bidder must have GST Registration and Copy of the same should be enclosed failing which the tender will be technically rejected.
 - F. The Bidder/Vendor should not have been black listed at any point of time before participating in this bid by any Govt. body/ PSU/ Bank or any other institution. A self-declaration letter by the bidder should be submitted on Annexure V.
 - G. The Bidder/Vendor should be having branch office/ regional office/ Head Office in Jodhpur Jone. The bidder/tenderer is required to submit evidence/proofs in this regard. For example, Electricity Bill, Telephone Bill, Water bill, Rental Agreement ,Reg. Certificate etc.
 - H. The firm must have carried out experience of Maintenance of Uninterrupted Power Systems (UPS).for at least 3 years with Govt Dep't. /Public sector/other organizations. The firm should provide minimum 3 Work Order/Work Complacence Certificate/Satisfactory performance certificate of organizations for which it has/ had AMC's in the last 3 years
 - I. The Bank reserves the right to reject one or all the tenders without giving any reasons. The Bank reserves the right to stop the tender process at any stage and go in for fresh tendering without assigning any reasons.
 - J. Any terms and conditions from the bidders are not acceptable to the Bank
2. **Period of Contract:** The contract is valid for one year from the date of signing of MOU on CAMC. This may be renewed from year to year subject to rendering of satisfactory service & fulfilling the terms & conditions.
3. **Payment Terms:** For all CAMC, the payment will be made on quarterly basis after completion of the said quarter, subject to their satisfactory performance, to be certified by Bank.
4. **Engineers:** For regular and proper maintenance of the equipment's, the vendor will depute at least one qualified engineer / technician, with experience of at least two years as a UPS technician, to this Bank on working days throughout the contract period. The vendor shall provide a mobile phone to the engineer for easy accessibility.
5. **Replacement of Parts:** Maintenance of the UPS includes supply & replacement of parts of same or higher configurations. In case of non-functionality of an item due to non- consumable item, the expenditure of replacement will be borne by the vendor in totality. Bank will not make any payment other than the AMC price mentioned in its clause.



6. **Statutory Levies:** The CAMC cost includes all statutory levies if any, charged by State or central Govt. for rendering this type of service.
7. **Quality of Spares:** The parts/components used for repair/replacement by the vendor will be of the same/equivalent or higher make and functional capability as original available in the systems
8. **Preventive Maintenance:** Periodical preventive maintenance will be made once every fortnight by the vendor and this is to be recorded in the call /service register.
9. **Working Hours:**
 - a) The maintenance work shall normally be done during working hours of the Bank i.e. 10:00 am to 5:00 pm. However, in case of emergency, maintenance may have to be done beyond office hours and even on holidays with prior arrangement through proper communication with the Bank Management.
 - b) The maintenance work shall be carried out, primarily, at the Bank premises. In case the vendor feels that equipment cannot be repaired at site, they will carry and deliver the equipment at their own cost and get it repaired promptly within the response time agreed upon in the AMC.
10. **Response Time:** The system down time should not exceed 24 hours from the time at which the complaint was made. If the downtime is more than 24 hours, the vendor will provide a standby system. In case the system is not repaired or an alternate system is not provided within 24 hours from the time of failure report, then the Bank may choose to get the same repaired or replaced from any other agency and the cost and expenditure incurred therein shall be recoverable from the vendor.
11. **Reporting Authority:** The Service Engineer will be allowed to handle the respective equipment only with permission of the officer in-charge of Computer Systems of the college
12. **Service Register:** The vendor would be required to maintain a call /service register, both at his end and at the Bank, along with the call report, giving details of the maintenance work done and the downtime of the equipment. This register is to be shown to the college authority and signed by the person in charge of the equipment every fortnight. The register will have the following details
 - a) Name of the Equipment.
 - b) Date of periodical maintenance.
 - c) Due date of the next periodical maintenance.
 - d) Nature of defect noticed.
 - e) Details of the repair work done with date.
 - f) Name of the service engineer.
 - g) Name of the officer in-charge from the college with signature and office seal.
13. **Final Authority:** The final authority for payments will be The Managing Director of Bank.
14. Firm should have GST Number/ PAN No. and other supporting document to establish that the firm has adequate experience in Maintenance of Uninterrupted Power Systems (UPS).
15. **Dispute Resolution:** Where as, both the parties have agreed that in the event of any dispute or differences arising in between the parties, the courts at Barmer shall only have jurisdiction to adjudicate the disputes/differences.
16. In case services are not satisfactory, this office shall reserve the right to foreclose the contract.




Managing Director
BCCB Barmer

ANNEXURE – I TECHNICAL BID (to be filled by the bidder)

1	Name of firm	
2	Earnest Money Deposit (EMD)	
3	Establishment date of the firm	
4	Address of Firm. Whether office is situated in Jodhpur Zone? (proof should be enclosed)	
5	GST Registration number and Date of Registration	
6	PAN	
7	Balance sheet of last 3 Years (Attached)	
8	Contact person's details	
	a) Name	
	b) Telephone no. /Mobile No.	
	c) E-mail id	
9	Work order Copy/Experience Certificates/ satisfactory performance certificate from 3 Government Department/ Public Sector Undertaking/ Banks (proof should be enclosed)	
10	All Pages of Tender document sealed and signed?	
11	All the necessary enclosures and supporting documents mentioned in bid are submitted duly sealed and signed?	

Date:

Seal & Sign of the
Bidder/Vendor



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ANNEXURE – II FINANCIAL BID {to be filled by the bidder}

<u>DESCRIPTION</u>	<u>AMOUNT IN FIGURE</u> <u>(Including of GST)IN RS</u>
Annual Maintenance Contract(AMC) of Uninterrupted Power Systems (UPS) as Establishment the various Head office/Branches/ATMs under Area of operation of Bank	

AMOUNT IN WORDS(IN RS) :

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Date:

Seal & Sign of the
Bidder/Vendor



ANNEXURE-III: CERTIFICATE OF CONFORMITY/ NO DEVIATION

{to be filled by the bidder}

To,

The Managing Director
The Barmer Central Cooperative Bank
Head office Mahaveer Nagar Barmer

CERTIFICATE

This is to certify that, there are no deviations of any kind from the requirement specifications.

Also, I/ we have thoroughly read the bidding document and by signing this certificate, we hereby submit our token of unconditional acceptance to all the terms & conditions of the bidding document without any deviations and assumptions.

I/ We also certify that the price I/ we have quoted is inclusive of all the cost factors involved in the end-to-end implementation and execution of the project, to meet the desired Standards set out in the bidding Document.

Thanking you,

Name of the Bidder :-

Authorized Signatory :-

Seal of the Organization: -

Date:-

Place:-



ANNEXURE-IV: Declaration by Bidder regarding qualification

{to be filled by thebidder}

To,

The Managing Director
The Barmer Central Cooperative Bank
Head office Mahaveer Nagar Barmer

In relation to my/our Bid submitted to The Barmer Central Cooperative Bank Head office Mahaveer Nagar Barmer for procurement of Quotations for Annual Maintenance Contract (AMC) for Uninterrupted Power Systems (UPS) in response to their Notice Inviting Bids No Reference No. BCCB/Store/2022-23/01 Dated- I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my / our affairs administered by a court or a judicial officer, not have my/ our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officer not have, been convicted of any criminal offence related to my/our professional conduct or the making for false statements of misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by Bank my/ our security may be forfeited in full and our bid, to the extent accepted, maybe cancelled.

Thanking you,

Date & Place:

Signature of bidder

Name :

Designation:

Address:



ANNEXURE-V

DECLARATION FOR NOT BEING BLACKLISTED BY
ANY GOVT./SEMI GOVT. Organization

Ihas not been
blacklisted by any Central Govt./Semi-Govt./PSU/Bank at any time in past
five years.

Thanking you,
Date & Place:

Signature of bidder
Name :
Designation:
Address:



CHECKLIST – Mandatory Documents for Submission

S. No.	Document type	Document format	Attached (Yes/No)	Page No.
1.	1. Bid Security,	Bid Security Ra. 20,000/-		
2	PAN Card	PAN Card Copy		
3	GST Registration Certificate	GST Registration Certificate Copy		
4	Balance sheet of last 3 Years (Attached)	2019-2020 2020-2021 2021-2022		
5	Work Order Copy/ Experience Certificates/ satisfactory performance certificate	satisfactory performance certificate of similar work with minimum 3 Government Department/ Public Sector Undertaking/ Banks		
6	TECHNICAL BID	Annexure I		
7	FINANCIAL BID	Annexure II		
8	CERTIFICATE OF CONFORMITY/ NO DEVIATION	Annexure III		
9	Declaration by Bidder regarding qualification	Annexure IV		
10	DECLARATION FOR NOT BEING BLACKLISTED BY ANY GOVT ISM/GOVT Organization	Annexure V		

